

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS**

BOARD MEETING MINUTES

DATE: March 18, 2003

LOCATION: 122 Northern Avenue, Gardiner, Maine

TIME SCHEDULED: 9:00 a.m.

TIME CALLED TO ORDER: 9:20 a.m.

TIME ADJOURNED: 12:45 p.m.

MEMBERS PRESENT:

William Bisson, Architect
Lori White, Interior Designer
Anthony DiGregorio, Architect
Claire Hunt, Public Member
Robert Armitage, Architect

MEMBERS ABSENT:

Terrence DeWan, Landscape Architect
Melvin Braverman, Public Member
Janet Hansen, Architect

OTHERS PRESENT:

Carol Leighton, Administrator
Kim Baker-Stetson, Licensing Clerk
Susan Greenlaw, Board Clerk
Jack Richards, A.A.G.

CALL TO ORDER

The meeting was called to order by Board Chair William Bisson at 9:20 a.m.

AGENDA MODIFICATIONS

Members agreed to add the following to the agenda:

- John Catlin – request for license reinstatement
- Pamela Smith Kelley – reschedule interview for 9:30
- Discussion – April 29, 2003 meeting with the Board of Engineers

OLD BUSINESS

Action on minutes of January 21, 2003 meeting

A motion was made by Claire Hunt and seconded by Lori White to approve the minutes of the January 21, 2003 meeting as written. Unanimous.

NEW BUSINESS

Administrator's Report

No report.

Complaint Officer's report

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Complaint Officer Anthony DiGregorio reported that there is one active complaint on file.

Review and Action on Applications

John H. Catlin – request for reinstatement (license expired 6/30/2002): A motion was made by Claire Hunt and seconded by Lori White to approve for reinstatement. Unanimous. Motion withdrawn. A motion was made by Claire Hunt and seconded by Lori White to approve for reinstatement pending receipt of appropriate fees and documentation of current NCARB certification. Unanimous.

Interviews

NAME	RECIPROCITY OR EXAM	LICENSE TYPE	MOTION
Donald Blajda	Reciprocity with NH	Architect	Tabled for review of education and work experience. Motion by Hunt; second by DiGregorio. Unanimous.
Kenneth Chipman	Reciprocity with WA	Architect	To approve for licensure. Motion by White; second by DiGregorio. Unanimous.
Kathy Ford	Reciprocity with MA	Landscape Architect	To approve for licensure. Motion by Hunt; second by Armitage. Unanimous.
Dave Richards	Reciprocity with NY	Architect	Tabled for review of education and work experience. Motion by Hunt; second by DiGregorio. Unanimous.
Pamela Smith Kelley	Exam	Architect	Tabled for review of education and work experience. Motion by Armitage; second by Hunt. Unanimous.

Discussion – Interview Process

Tabled to next meeting.

NCARB – Delegate for 2003 Annual Meeting

A motion was made by Claire Hunt and seconded by Lori White to approve out of state travel for William Bisson (Robert Armitage as alternate) to attend the NCARB Annual Meeting scheduled for June 25-28, 2003 in San Antonio, Texas. Unanimous.

Statute Revisions

Nothing to discuss.

Next Meeting Scheduled for May 20, 2003

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OTHER BUSINESS

The Board received a letter from the Board of Registration for Professional Engineers confirming the joint meeting scheduled for Tuesday, April 29, 2003 at 9:00 a.m. The meeting will be held in the Central Conference Room at the Department of Professional and Financial Regulation, Gardiner Annex.

ADJOURN

Being no further business, the meeting was adjourned at 12:45 p.m.